

Postrader – The Social Community Trade

The Postrader is a social commerce community, where anyone can commerce with ease, become both a seller and a buyer, all within the framework of a social platform. Our main goal is to change the old commercial model and replace it with a more innovative model – the profit remains in the community.

For more information about the company please visit our website:

<https://postrader.pl/src-adf/b>

Commercial Assistant (Intern)

Location: Budapest (Hungary)

Working hours: 30 hours per week

Responsibilities:

- General administrative tasks
- Database creation in 13 countries
- Communication with suppliers
- Communication with clients
- Support the daily work of your colleagues
- Computer data processing

Requirements:

- Fluent English knowledge both oral and written
- Strong MS Office knowledge
- Good communication skills
- Active university / college student

What we can offer:

- Working in a prospective Start Up company
- Opportunity to gain new skills and knowledge

How to apply:

- Please register on the site: <https://postrader.pl/src-adf/b>
- Please check the site and send us your feedbacks (positive and negative also) and your CV with your cover letter: info@adfuturus.hu