

List of documents to be submitted by candidates applying to be awarded doctoral degree at the Poznań University of Economics and Business on the basis of

Resolution No 57 (2020/2021) of the Senate of PUEB of 26 February 2021 on the procedure for the conferment of the doctoral degree

Application for supervisor	Candidate who commenced doctoral programme prior to the year of 2019/2020*	Candidate applying for external conferment of the degree	Candidate from doctoral school
	<ul style="list-style-type: none"> A. Preliminary concept of doctoral dissertation (printed and electronic version on a physical medium). B. Consent of the person(s) proposed as supervisor(s). C. Scientific achievements of person(s) proposed as supervisor(s) in case of person(s) not employed at PUEB. D. Copy of the document confirming possession of the title of MA, MSc or equivalent, or a copy of the diploma referred to in 326 Paragraph 2 item 2 or Article 327 Paragraph 2 of the Act, granting the right to apply for the conferment of the degree of doctor in a country with higher education system where a university awarding such title operates (original should be submitted for inspection). E. Listing of the candidate's academic achievements and publications proving that they meet the requirements set in Article 186 Paragraph 1 item 3 of the Act. F. Declarations concerning contribution of the candidate and co-authors to multi-author publications, as determined in item F (its specimen is to be found on the Academic Advancement Board's website). G. Certificate/attestation of completion of doctoral studies at PUEB. 	<ul style="list-style-type: none"> A. Preliminary concept of the doctoral dissertation (printed version and electronic version on a physical medium). B. Consent of the person proposed to act as supervisor. C. Scientific achievements of the person proposed as act as supervisor – in case of person not employed at PUEB. 	<p>The application to the Academic Advancement Board shall be submitted by the Director of the Doctoral School.</p>

Application for commencement of the procedure for the conferment of the doctoral degree	Candidate who commenced doctoral programme prior to the year of 2019/2020*	Candidate applying for external conferment of the degree Candidate from Doctoral School
	<p>Not applicable</p> <p>The initiation of the procedure is based on an application for the appointment of supervisor.</p>	<p>A. Doctoral dissertation (submitted in 4 printed copies and on an electronic medium).</p> <p>B. Declaration on conformity of the printed and electronic versions, signed by the candidate (specimen available online at www.ran.ue.poznan.pl).</p> <p>C. Declaration on the dissertation being the candidate's independent work (specimen available online at www.ran.ue.poznan.pl).</p> <p>D. Declaration on granting a non-exclusive, free-of-charge licence to include a printed version of the afore mentioned dissertation in the collection of the Main Library of the Poznań University of Economics and Business and its electronic version on the server of the Wielkopolska Digital Library (specimen available online at www.ran.ue.poznan.pl).</p> <p>E. Dissertation abstract - if the work is written in Polish, an abstract in English is required, and vice versa: if the work is written in English, then an abstract in Polish is required (4 copies).</p> <p>F. Review of the supervisor(s).</p> <p>G. Dissertation verification report from the Uniform Anti-Plagiarism System signed by the supervisor(s).</p> <p>H. Protocol of the open meeting of the relevant PUEB department during which the doctoral student presented the dissertation.</p> <p>I. Copy of the document confirming possession of the title of MA, MSc or equivalent, or a copy of the diploma referred to in 326 Paragraph 2 item 2 or Article 327 Paragraph 2 of the Act, granting the right to apply for the conferment of the degree of doctor in a country with higher education system where a university awarding such title operates (original should be submitted for inspection).</p> <p>J. Copy of the diploma supplement referred to in item I – had it been issued (original should be submitted for inspection), which certifies the command of a modern foreign language at the proficiency level of at least B2, or a certificate ascertaining command of a modern foreign language at the proficiency level of at least B2, or a certificate ascertaining command of a modern foreign language at the proficiency level of at least B2 issued on the basis of the diploma referred to in item I (its specimen is to be found on the Academic Advancement Board's website), or on the basis of a passed foreign language examination conducted by an examiner from the Department of Foreign Languages of PUEB.</p> <p>K. Listing of the candidate's academic achievements and publications proving that they meet the requirements set in Article 186 Paragraph 1 Item 3 of the Act.</p> <p>L. Declarations of the candidate's and co-authors' contributions to the multi-author publications determined in item K (specimen available online on the Academic Advancement Board's website) and in item A, should the dissertation be a collection of published and related – in terms of their subject – scientific articles or for a doctoral dissertation comprising a collection of published and related – in terms of the subject – scientific articles and non-published works (specimen available online at www.ran.ue.poznan.pl).</p> <p>M. Certificate/attestation of completion of doctoral programme/doctoral school in case of a candidate who has participated in doctoral programme or attended doctoral school.</p> <p>N. Certificate of achieving learning outcomes for the qualification a 8th level of the Polish Qualifications Framework for candidates preparing a doctoral dissertation in an extramural mode (specimen available online at www.ran.ue.poznan.pl).</p> <p>O. Declaration concerning covering the costs of the proceedings – applies only to extramural doctoral students.</p>

***Candidates who commenced their doctoral programme before the academic year of 2019/2020 shall provide the documents as determined below by the deadline set by the Academic Advancement Board at the stage of the appointment of their supervisor(s). The set of these documents includes:**

- A. Doctoral dissertation (printed version in 4 copies and electronic version on a physical medium).
- B. Declaration of conformity of the printed and electronic version of the dissertation, signed by the candidate (specimen available online at www.ran.ue.poznan.pl).
- C. Declaration that the candidate has written the dissertation independently (specimen available online at www.ran.ue.poznan.pl).
- D. Declaration on granting a non-exclusive, free-of-charge licence to include a printed version the afore mentioned dissertation in the collection of the Main Library of the Poznań University of Economics and Business and its electronic version on the server of the Wielkopolska Digital Library (specimen available online at www.ran.ue.poznan.pl).
- E. Dissertation abstract - if the work is written in Polish, an abstract in English is required, and vice versa: if the work is written in English, then an abstract in Polish is required (in 4 copies).
- F. Review of the supervisor(s).
- G. Dissertation verification report from the Uniform Anti-Plagiarism System signed by the supervisor(s).
- H. Protocol of the open meeting of the relevant PUEB department during which the doctoral student presented the dissertation