



# System Analyst

Job number: 848582

## Scope of the role:

The Luxembourg Technology Oversight is part of Franklin Templeton International Services (FTIS). FTIS, the Luxembourg management company, performs an integral role in the European business strategy of Franklin Templeton. The team has responsibility to ensure that Technology Outsourcing governance requirements are met, but primarily that Local jurisdiction requirements are fulfilled. Data Protection & Outsourcing regulatory requirements in Luxembourg bring an additional layer of oversight and scrutiny in Technology related outsourcing engagement.

## Working with us, you will be responsible for:

- Day-to-day oversight to support the Conducting Officer for Technology with governance obligations.
- Lead, coordinate and/or actively support work of relevant committees and forums (e.g., Technology Oversight Forum and Delegation and Outsourcing Committee)
- Maintain Risk Assessments for technology outsourcing providers. Review internal and external technology service providers on a regular basis to ensure that all service level agreements and contractual obligations are met.
- Coordinate and execute initial, on-going, and thematic due diligence reviews for technology outsourcing providers. Represent the Conducting Officer at the oversight meetings with relevant internal stakeholders.
- Contribute to/run ad-hoc projects and initiatives, collaborating and engaging with various internal functions across various regions.
- Prepare and deliver high quality reports for the attention of the FTIs Conducting Officers and the Boards. Coordinate with other functional groups to ensure consistency throughout the Board Pack.
- Lead ongoing effort on improvement of currently reporting mechanisms around SLAs and KPIs. Lead the ongoing development of Technology regulatory framework for FTIS.
- Monitor upcoming changes in the Luxembourg regulatory requirements and lead the efforts into designing and implementing changes necessary to meet the new requirements.

Additionally, this role will require global contribution to Franklin Templeton Technology (FTT) function. These contributions include coordinating any audit activities across FTT as well as liaising with external audit firms. Partnering with internal and external groups to complete audit responsibilities to ensure proper controls are in place.

## We are looking for candidates who (have):

- Bachelor's degree or equivalent work experience
- At least 3-5 years' experience in technology audit (within financial services a plus)
- Must possess good documentation skills (policies, KPIs, SLAs etc.)
- Experience working in team-orientated, collaborative environment with teams spread across multiple locations across multiple time zones.
- Self-motivated, directed and with keep attention to detail.
- Professional Level knowledge of spoken and written English language is required. (French is a plus).
- Excellent interpersonal, verbal, and written communication skills as well as strong logical, analytical, and problem-solving skills.
- Reputation for exhibiting core FTT mindset: Strategic, Outcome Oriented, Empowered, Growth Minded and Accountable.

## Benefits for you



Local work  
with global  
perspective



Attractive  
location  
in the center  
of Poznań



Medical Care and  
Life Insurance



Office gym  
and optional  
MultiSport cards



Investment  
opportunities



Company  
childcare



Charity  
events



Learning  
resources

**APPLY!**