The emblem and the full name of the University. The University's emblem is on the left side of the logotype, the name of the University is on the right side.
The distance between the emblem and the name is equal to the width of the central part of Mercury's hat. The name of the University is written in three separate lines.

Poznań, date: complete the data

*/first name and surname/: complete the data*

*/programme, year of studies, language group, level of language proficiency /: complete the data*

*/full-time studies I°, II°, part-time studies/: complete the data*

*/student number/e-mail/: complete the data*

Anna Malinowska, MA

Head of Department of Foreign Language

Poznań University of Economics and Business

**I. REQUEST FOR FOREIGN LANGUAGE COURSE EXEMPTION\***

I request to be exempted from the language course in: complete the data

on the basis of a of (name of document): complete the data

issued by: complete the data

obtained in the year complete the data, level complete the data, result/grade complete the data

**Competences**

reading: complete the data

listening: complete the data

writing: complete the data

speaking: complete the data

student’s signature: complete the data

**II. Evaluation for the semester credit\*\***

**Evaluation for the semester:** make up your selection (3,5. 4. 4,5. 5.) **Exam grade:** make up your selection (3,5. 4. 4,5. 5.)

**III. Additional notes from the Language Team Coordinator**

complete the data

date: complete the datasignature of the Language Team Coordinator: complete the data

**IV. Decision of the Head of Department of Foreign Languages**

I approve / I do not approve: remove unnecessary

Poznań, date complete the data

\* scan of the document should be attached to the application

**\*\* obligation for the student to inform the teacher about the exemption and grades**