

Announcement No 10/2023
of the Rector of the Poznań University of Economics and Business
of 11 May 2023

**on applying for a place in hall of residence for the academic year of 2023/2024 by students
and PhD students of the Poznań University of Economics and Business**

Pursuant to Art. 211 of the Act of 20 July 2018 regarding Science and Higher Education (that is Journal of Laws from 2023, item 742 as amended) and § 6.2 of the Regulations on benefits for students of the Poznań University of Economics and Business introduced by the Ordinance No 60/2022 of the Rector of PUEB of 23 September 2022, I shall introduce the following criteria and rules for considering applications for a place in halls of residence for the academic year of 2023/2024:

- 1) students and PhD students of PUEB accommodated in the following halls of residence: Atol, Dewizka, Feniks, expressing their will to be accommodated therein also in the academic year of 2023/2024, who have neither violated the order regulations concerning halls of residence nor are in arrears with their residence fees, as well as students and PhD students who not currently occupying a place in a PUEB hall of residence expressing a will to be accommodated therein, may apply for a place in a hall of residence for the academic year of 2023/2024, pursuant to the rules contained in item 2-6 of hereby Announcement;
- 2) reservation of places in individual halls of residence shall be made on the basis of a valid application for a place in a hall of residence submitted in an electronic manner, taking into consideration the order in which the applications are submitted. The number of places in the dormitories is limited, therefore some of the applications will be rejected;
- 3) students and PhD students interested in being accommodated in a PUEB hall of residence during the academic year of 2023/2024 should submit an electronic application for a place in a hall of residence via the USOSweb website, under: for everyone - applications - applying for a hall of residence. Instructions for completing an application form shall constitute an annex to hereby Announcement;
- 4) **applications for a hall of residence should be submitted between 23 June 2023, 10:00 a.m. (first day for accepting applications) and 30 June 2023, 11:59 p.m. (last day for accepting applications).**
- 5) applications for a place in a hall of residence shall be considered by 10 July 2023. Information on the results shall be made available individually for each student online on the USOSweb page, under: applications – applying for student a hall of residence (with one’s application status changed to ‘reviewed’) – details;
- 6) **having been allocated a place in a hall of residence, each student and PhD student shall be required to confirm the acceptance of their allocation between 11 July and 14 July 2023, with the use of electronic form through USOSweb, under: applications – application for a hall of residence – confirm;**
- 7) **failure to confirm the acceptance of their allocation by the specified date shall be tantamount to resigning from a place in a hall of residence and result in a student or PhD student being refused a place in a hall of residence;**
- 8) before being accommodated, a student and PhD student shall be obliged sign a contract for the use of a hall of residence, introduced by the administration of a given hall of residence;
- 9) failure to sign such contract by 8 October 2023 shall result in expulsion from the student residence list. Contracts can be signed at the administration office of a given hall of residence. The

aforementioned deadline (the expiry date for a referral from USOSweb) can be changed by the student and PhD student through the USOSweb system. However, this shall not lead to a change in the fee for October;

- 10) the rules shall not apply to first-year students commencing their programme of study in the academic year of 2023/2024 – the conditions of applying for a place in a hall of residence for that particular group of students shall be regulated by a separate announcement.

RECTOR

(Professor Maciej Żukowski, PhD)