

Junior Tax Specialist, Poznań

Role overview:

The tax team is part of the Record to Report department in CSS and consists of 20+ team members. The team is experienced in the preparation and submission of various tax reports and tax returns, specifically VAT, Excise duty, WHT, and others. The aim is to ensure the timely submission of all required data in compliance with tax laws, procedures, and internal KPIs. We are performing through a variety of tax registrations (i.e., 16 European countries), taking into account commercial and finance processes, often deploying an end-to-end perspective. We also have opportunities to be part of various projects within the Group.

We are part of an international Group that knows how important it is to find a balance between work and private life for professional development.

What you'll be doing:

- Preparing of high-level quality tax returns for several European registrations and ensuring submission in statutory deadlines (inc. VAT, Intrastat, and environmental fees)
- Continuously analysing the VAT accounts, making sure the VAT is posted correctly, and taking appropriate actions when necessary
- Contributing to month-end close activities, including reconciliation of accounts related to processes
- Supporting the tax team in meeting team goals
- Ensuring process compliance with policies and regulatory guidelines
- Supporting the team members with internal and external audits

We're looking for a person who:

- Has a university degree in Accounting, Finance, or related fields
- Has a basic understanding of tax requirements in the process (in your area of expertise)
- Can speak and write in English at an intermediate level
- Has a good knowledge of MS Office
- Has a team-based attitude and willingness to take additional actions to meet departmental goals

- Can think logically, be independent in action, meticulous, communicative, and focused on teamwork

What you can expect:

We're asking for a lot, but you'll be well-rewarded with:

- Flexible working hours
- Working in a hybrid mode (min. 2 days in the office per week)
- Private health care, accident insurance, and MyBenefit system at your disposal
- Annual bonus
- Holiday benefit "Wczasy pod Gruszą"
- Christmas gift & MyBenefit points
- Additional holiday for Birthday & job anniversary
- Internal trainings
- Periodical beer allowance & 0% beer available at the office
- Co-financed lunch
- Well-being platform
- Social events such as e.g. Thursday Bars in the office
- Employee Referral Program
- Bike parking space
- Modern ergonomic office space with a chillout zone
- Exciting growth and development opportunities within the organization
- Working in a passionate, international environment.

To apply please [click](#) here.

We read applications continuously and vacancies may be filled anytime. We look forward to receiving your application.