



POZNAŃ UNIVERSITY  
OF ECONOMICS  
AND BUSINESS



## **Fostering the Internationalisation of the PUEB Doctoral School (PUEB PhD Hub)**

*Project financed by the Polish National Agency for Academic Exchange  
within the framework of the STER NAWA Doctoral School Internationalisation programme*

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### **Rules for involvement in activities funded by the Project Fostering the Internationalisation of the PUEB Doctoral School (The PUEB PhD Hub) (The NAWA BPI/STE/2023/1/00003/U/00001 Project)**

These Rules lay down the general principles applicable to participation in the Fostering Internationalisation of the PUEB Doctoral School project conducted from 2024 to 2026 in furtherance of Agreement BPI/STE/2023/1/00003/U/00001, hereinafter referred to as the Agreement, between the Poznań University of Economics and Business (hereinafter referred to as PUEB) and the Polish National Agency for Academic Exchange (hereinafter referred to as the Agency) for the implementation by PUEB of the Fostering Internationalisation of the PUEB Doctoral School project (abbreviated to PUEB PhD Hub) within the framework of the STER NAWA Doctoral Schools Internationalisation programme (hereinafter referred to as the Programme). These Rules are subject to the principles applying to the use of the Agency's funds for Project implementation, as specified in:

- 1) The call for Programme enrolment, hereinafter referred to as the Call, provided in Annex 2 to the Agreement,
- 2) The Rules of Programmes of the Polish National Agency for Academic Exchange for Institutions, hereinafter referred to as the NAWA Rules, constituting Annex 1 to the Call,
- 3) The Beneficiary's Manual for programmes of the Polish National Agency for Academic Exchange for Institution, hereinafter referred to as the Beneficiary's Manual, constituting Annex 5 to the Call.

#### **§ 1**

#### **Project Objectives**

1. The primary objective of the Project is to enhance the internationalisation of the PUEB Doctoral School.
2. Its specific objectives have been adopted in view of the aims set forth in the Agency's Call for applications for Programme 8/2023, dated April 4, 2023. These include:
  - 1) Improving the quality of education at the PUEB Doctoral School and the quality of research conducted by doctoral students by drawing on international experience,
  - 2) Promoting the international mobility of doctoral students,
  - 3) Developing activities aimed at internationalisation "at home",



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- 4) Supporting lasting international collaborations of the PUEB Doctoral School,
- 5) Attracting international doctoral students and supervisors,
- 6) Providing scholarship support for international and Polish doctoral students pursuing international collaborative doctoral projects.

### § 2

#### Project Participants

Project participation is open to doctoral students of the PUEB Doctoral School and PUEB staff involved in project tasks, in particular the staff of the Doctoral School Office, members of Doctoral School Management, members of the Doctoral School Council, members of the PUEB Doctoral School recruitment board, PUEB staff employed in other units engaged in the project, members of Doctoral School teaching faculty, and doctoral student supervisors.

### § 3

#### Project Tasks

1. The benefits envisioned for doctoral students shall include:
  - 1) Scholarships for top-performing international doctoral students,
  - 2) Scholarships for top-performing Polish doctoral students conducting collaborative doctoral projects internationally,
  - 3) International internships for doctoral students,
  - 4) Lectures by international visiting professors,
  - 5) Remote academic tutoring by international tutors,
  - 6) Doctoral student training,
  - 7) Joint research projects and educational programmes pursued through international collaborations.
2. Tasks open to project participants other than doctoral students shall include:
  - 1) Staff training,
  - 2) Study visits to international institutions for doctoral student education,
  - 3) Joint research projects and educational programmes pursued through international collaboration,
  - 4) Participation in educational fairs and promotional events,
  - 5) Attendance at events organised by EFMD and EUA related to doctoral student recruitment and education.



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### § 4

#### Rules governing doctoral student participation in project

1. For the tasks specified in § 3.1.1–3, doctoral students shall be admitted through a competitive selection process by applying the standards and rules outlined in separate rules published on the Doctoral School's website.
2. For the task specified in § 3.1.4, participation shall be limited to doctoral student enrolled in the class (year) assigned to courses taught by international visiting professors in the relevant academic year. Such courses may be elective, and shall be available on general terms as laid down in PUEB Doctoral School Rules and as provided in the PUEB Doctoral School curriculum.
3. For the tasks specified in § 3.1.5–7, all doctoral student shall be free to participate without undergoing a participant selection competition, although specific rules may potentially limit participant numbers for specific tasks. The budget per doctoral student may also be limited, in particular for the task specified in § 3.1.5.
4. First-time doctoral student participants shall submit to the PUEB Doctoral School Office:
  - a) A signed participant NAWA GDPR consent to personal data processing (using the form provided in Annex 4 of the Beneficiary's Manual),
  - b) Additional signed consent to personal data processing as project participant (as per Annex 5a of the Beneficiary's Manual).

### § 5

#### Rules for PUEB Staff Participation

1. PUEB staff may participate in the tasks listed in § 3.2.1–5 subject to Project Manager approval.
2. Task organisation shall be initiated by Doctoral School Director or Project Manager.
3. Staff engaging in project-related international travel, particularly for tasks specified in § 3.2.2, 3.2.4 and 3.2.5 shall comply with internal rules for such travel applicable to PUEB staff.
5. First-time PUEB staff participants shall submit to the PUEB Doctoral School Office:
  - a) A signed participant NAWA GDPR consent to personal data processing (using the form provided in Annex 4 of the Beneficiary's Manual),



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- b) Additional signed consent to personal data processing as project participant (as per Annex 5a of the Beneficiary's Manual).

### **§ 6**

#### **Equal Opportunity and Non-Discrimination Rules**

1. For tasks specified in § 3.1.1–3, competitions shall be held to ensure equal opportunity and non-discrimination.
2. International doctoral students shall be eligible to participate in all tasks made available to doctoral students. All rules concerning such tasks, and in particular competition rules for the tasks specified in § 3.1.1-3, along with the required documentation, including competition calls, doctoral candidate applications, contracts, and any required statements, shall be available in both Polish and English.
3. The tasks specified in § 3.1.6 may be executed exclusively in English.
4. For all tasks, participation rules shall ensure that persons with disabilities are adequately accommodated.
5. Competition jury members shall recuse themselves from assessing the applications submitted by their supervisees.
6. The results of competitions for the tasks specified in § 3.1.1-3 shall be public, in the sense of publicly disclosing the list of beneficiaries selected through competitions.

### **§ 7**

#### **Final Provisions**

1. These Rules shall take effect on 30 January 2024.
2. Any specific rules applying to individual STER project tasks shall be modified for consistency with these Rules.

Poznań, .....

Director of PUEB Doctoral School  
Prof. Katarzyna Szarzec, Ph.D.