

Derivative Agreement Specialist

Job number: 857265



Scope of the role:

Derivative Agreement Specialist is a key expert in derivative agreements and related processes. Responsible for coordinating negotiations process, preparing, and reviewing investment documentation. The ideal candidate should possess project management skills and excellent communication abilities. We offer flexible hours and the opportunity to gain exposure to the work of other departments.

Working with us, you will be responsible for:

- Coordinating negotiations process, preparing, and reviewing investment documentation,
- Managing relationships and facilitating the communication with Brokers and internal stakeholders to coordinate the process of contract conclusion,
- Leading and participating in various department-level projects, including innovations projects, new platforms onboardings, identifying project objectives, resources, and barriers, and ensuring successful and timely completion,
- Building and fostering relationships with key business partners, often at senior level, both internal and external (mainly Brokers representatives).

We are looking for candidates who (have):

- Ability to manage projects, organize, prioritize, and coordinate the work of others,
- Excellent verbal and written English,
- Excellent meeting facilitation, mediation, and interpersonal skills,
- A minimum of 3 years of experience in financial services, client services, legal services, marketing, project management, product development or similar,
- Passion for innovations.

Benefits for you



Local work
with global
perspective



Attractive
location
in the center
of Poznań



Medical Care and
Life Insurance



Office gym
and optional
MultiSport cards



Investment
opportunities



Company
childcare



Charity
events



Learning
resources

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