

Master Data Senior Specialist

POSITION SNAPSHOT

- Type of work: Hybrid
- Type of Contract: Permanent
- Full/Part time: Full-time
- Location: Poznań SSC

OUR COMPANY

Bridgestone in Europe, Middle East, India and Africa (BSEMIA), headquartered in Zaventem (Belgium), is a subsidiary of Bridgestone Corporation, a global leader providing sustainable mobility and advanced solutions.

In addition to our premium tire products, we offer a growing portfolio of tire-centric and mobility solutions. Together with our partners and guided by "*Serving Society with Superior Quality*", that has been our mission since Shojiro Ishibashi founded Bridgestone in 1931, we are working to accelerate sustainable mobility innovations and solutions. Through innovative technology, we are committed to easier, safer, smoother and seamless mobility for our society and customers improving how people move, live, work and play.

Bridgestone also benefits from a significant retail network throughout the region – in fact our retail presence in the EMIA region is the largest in the tire industry. Through 17 distinct retail partners, we have around 3,500 outlets across Europe, the Middle East and Africa as well as around 2,500 outlets through our partner network in India. This network offers a selection of services, concepts and mobility solutions.

At Bridgestone we pride ourselves on the strong relationships we maintain with everyday drivers and this extensive retail network is one of the core reasons why.

You can learn more about our Group at <https://bridgestone-emia.com/>

In line with the "Bridgestone Essence", our work environment is based on integrity and teamwork, where everyone can learn from each other and contribute with their own ideas in achieving the coming goals.

We want to hear from people who can take the challenge, unleash their creative potential and contribute to the company success demonstrating ownership, courage and agility. We want you to develop your skills, expand your knowledge and be proud of your work.

POSITION DESCRIPTION

Job Purpose

The Master Data Senior Specialist is expected to have a very good level of understanding of the overall business organization and its various processes and how they are interlinked, including all internal policies and procedures and their customer's individual business processes and their needs. They will handle all assigned tasks independently with a strong focus on controlling the quality and efficiency of their work to meet their customer's requirements and will analyze all problems, either resolving them directly or making detailed suggestions and proposals to their Team Leader on how to handle some of the very complex ones. They will participate in and take an active role of Project Manager in different projects and various ad hoc assignments as, using their technical and business knowledge and analytical skills to help plan, initiate and execute such work. They will also support their Team leader, on request, in other tasks, such as: process improvements initiatives, working directly with customers in projects and issue resolution, training new staff, preparing reports and analyzing data.

Responsibilities:

- Timely and accurate processing of Customer, Vendor, Finance Master Data (General Ledger, Cost Centre, Internal Order) Master Data queries and Material Master Data
- Prepare Master Data reports and share the analyzed output on request or in a timely scheduled manner
- Ensure MD changes are provided according to existing procedures and standard requirements
- Actively participate in team meetings giving his insights to the problem discussed
- Takes active role in procedure amendments in case of process changes and procedure incorrectness
- Actively support projects with his/her knowledge and expertise
- Train the other Master Data roles in the organization
- Solve the complex issues arising in the processes and implement the countermeasure actions
- Ensure service delivery for all processes performed meets performance/quality standards defined in service level agreements (SLA's) with supervision & guidance from the Manager
- Advise Line Manager on any issues which might affect or improve the team's performance
- Identify & notify the Line Manager where MD or other operating procedures need to be updated
- Raise problems in a timely manner to the Line Manager

Requirements:

- Min. 18 months experience in Master Data department / or equivalent as an advantage
- English is a must, additional language as an advantage

- Solid knowledge of SAP is a must
- Advance knowledge of MS Excel
- Knowingness of Office365 Suite (MS Teams, SharePoint, Outlook)
- Knowledge of SAP S4/HANA as an advantage
- Knowledge of Winshuttle technology as an advantage
- Knowledge of Material Master Data as an advantage
- Ability to work in a team
- Ability to work under time pressure
- Attention to detail and accuracy
- Customer focus
- Confidentiality
- Self-development & ability to learn new things

Why should you apply?

- You never stop learning. You will have the possibility to develop yourself via our Learning Management System that is also connected to LinkedIn Learning
- You will have the opportunity to i.e. Smartworking (max. 3 days a week in Home Office)
- We offer you attractive Benefits from sharing the costs of sports activities to day off on Christmas Eve
- You will have the opportunity to participate in our Corporate Social Responsibility activities
- We are passionate about our people and want to offer them the opportunity to develop and grow
- You will have the opportunity to experience a dynamic and challenging environment and work on different and innovative projects
- You will work in a healthy and safety environment, as safety is a key priority area in Bridgestone

MORE INFORMATION

If you can demonstrate the skills we are looking for and would like to make a difference in a Pioneering company dedicated to shaping a sustainable future of real-world mobility solutions, just apply at <https://careers.bridgestone-emea.com/job-invite/51646/> and add your CV!

All applications will be reviewed. Our Recruitment team will contact the suitable applicants for the next step of the recruitment process.

We are looking forward to hearing from you!

DISCLAIMER

Diversity and inclusion are a central part of Bridgestone EMIA's values at the highest level. This is key for our people to show a passion for excellence for improving society connected to the world in which we live. Our commitment to diversity, is linked to our founders mission of 'Serving Society with Superior Quality', which is essential in shaping and creating the organization, serving all people, respectfully, connected to our business. We recognize that everyone is different and that attracting, developing and retaining our employees will create a sustainable working environment which is essential to our success. This means that all job applicants and members of staff will receive equal treatment and that we will not discriminate in particular on grounds of gender, marital status, race, ethnic origin, color, nationality, national origin, disability, sexual orientation, religion or age.