

Ordinance No 55/2026

of the Rector of the Poznań University of Economics and Business

10 June 2026

on applying for a place in hall of residence for the academic year of 2026/2027 by students and PhD students of the Poznań University of Economics and Business

Pursuant to Art. 104 and 211 of the Act of 20 July 2018 regarding Science and Higher Education (that is Journal of Laws from 2024, item 1571 as amended) and § 6.2 of the Regulations on benefits for students of the Poznań University of Economics and Business introduced by the Ordinance No 72/2025 of the Rector of PUEB of 17 September 2025, I shall introduce the following criteria and rules for considering applications for a place in halls of residence for the academic year of 2026/2027:

1. Students and PhD students of PUEB accommodated in the following halls of residence: Atol, Dewizka, Feniks, expressing their will to be accommodated therein also in the academic year of 2026/2027, who have neither violated the order regulations concerning halls of residence nor are in arrears with their residence fees other than those specified in point 12 below, as well as students and PhD students who not currently occupying a place in a PUEB hall of residence expressing a will to be accommodated therein, may apply for a place in a hall of residence for the academic year of 2026/2027, pursuant to the rules contained in point 2-6 of hereby Ordinance.
2. Reservation of places in individual halls of residence shall be made on the basis of a valid application for a place in a hall of residence submitted in an electronic manner, taking into consideration the order in which the applications are submitted, subject to the cases mentioned in point 3.
3. In the first place the right to live in the hall of residence have students and PhD students:
 - a) with disability certificate;
 - b) with degree of disability certificate;
 - c) with the certificate referred to the article 5 and article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of disabled persons (final text of a statute Dz.U. z 2025, item 913, as amended), issued by competent polish authority;
 - d) lone parent with minor children referred to the Act of 28 November 2003 on Family Benefits (final text of a statute Dz.U. z 2025, item 1208, as amended) and applicant for joint residence in the halls of residence;
 - e) pregnant women.

The student's special circumstances referred to in point 3 must be confirmed by the relevant official decisions or certificates (items a–c), the child's birth certificate and the student's declaration of single parenthood (items d), as well as medical certificates (items e), all of which shall be attached in electronic form to the electronic application for a place in a hall of residence.

4. The number of places in the dormitories is limited, therefore some of the applications will be rejected.
5. Students and PhD students interested in being accommodated in a PUEB hall of residence during the academic year of 2026/2027 should submit an electronic application for a place in a hall of residence via the USOSweb website, under: for everyone - applications - applying for a hall of residence. Instructions for completing an application form shall constitute an annex to hereby Ordinance.

6. Applications for a hall of residence should be submitted from 23 June 2026, 10:00 a.m. (first day for accepting applications) to 25 June 2026, 11:59 p.m. (last day for accepting applications).
7. Applications for a hall of residence shall be considered by 30 June 2026. Information on the results shall be made available individually for each student and PhD student online on the USOSweb page, under: applications – applying for student a hall of residence (with one’s application status changed to ‘reviewed’) – details.
8. Having been allocated a place in a hall of residence, each student and PhD student shall be required to confirm the acceptance of their allocation between 30 June and 1 July 2026, with the use of electronic form through USOSweb, under: applications – application for a hall of residence - confirm.
9. Failure to confirm the acceptance of their allocation by the specified date shall be tantamount to resigning from a place in a hall of residence and result in a student or PhD student being refused a place in a hall of residence. That place in a hall of residence will be pass on to another student or PhD student.
10. Before being accommodated in a hall of residence, a student and PhD student shall be obliged sign a contract for the use of a hall of residence introduced by the administration of a given hall of residence. The contract will be signed in the administration of a hall of residence.
11. Failure to sign such contract by 5 October 2026 shall result in expulsion student or PhD student from the student residence list. Contracts can be signed at the administration office of a given hall of residence. The aforementioned deadline (the expiry date for a referral from USOSweb) can be changed by the student and PhD student through the USOSweb system. However, this shall not lead to a change in the fee due from October 2026.
12. The rules shall not apply to first-year students of I and II cycle studies commencing their programme of study in the academic year of 2026/2027 as well as PhD student commencing their education at the Doctoral School in the academic year of 2026/2027 – the conditions of applying for a place in a hall of residence for that particular group of students shall be regulated by a separate Ordinance.
13. The whole correspondence during the recruitment process on applying for a place in hall of residence, also the asking about confirmation or correcting or completing of the application will be sent only to e-mail addresses allotted to each student and PhD student by PUEB. Students and PhD students applying for a place in a hall of residence are obliged to check e-mail regularly and bear all the risks associated with failing to fulfil the above obligation