

**Application timetable  
for the Rector's scholarship  
in the academic year of 2022/2023**

Students are strongly encouraged to get acquainted with  
the INSTRUCTIONS FOR COMPLETING THE ELECTRONIC FORM before filling in the applications.

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| <b>2022_2023 Application timetable<br/>for the Rectors scholarship</b>                        | <p><b>By 27 October 2022</b>, students of the 1st year of second cycle studies who have completed their first cycle of studies at another university, submit a <b>certificate confirming their grade point average</b> (arithmetic) earned in the last year of their studies, along with information on the grade scale at the university – the list is featured in the tab grade point average CERTIFICATE.</p> <p>Only the grade point average earned in the period from 1 October 2021 to 30 September 2022 shall be taken into consideration.</p> <p>Students submit their certificates in paper form:</p> <ul style="list-style-type: none"> <li>- by post, to the University's headquarter,</li> <li>- by depositing them in the drop box located in the main hall of the University (building A, ground floor - al. Niepodległości 10)</li> <li>- <b>directly to the relevant student services office</b></li> </ul> <p><b>Documents that have not been physically received by 27 October 2022</b> shall not be considered to be included in the ranking.</p> |
| <b>24 October 2022, 10 AM<br/>7 November 2022, 12 AM</b>                                      | <p>During this period, students may complete, revise and register the application with the use of the USOSweb system.</p>  |
| <b>ROUND OF APPLICATIONS,</b><br>submission of electronic<br>applications                     | <p>Students can track their chances of being awarded the scholarship in <u>the joint ranking</u> for a given degree, major and year of study, e.g. 2022/2023 S1-Z-2r W</p> <p><b>THE PUBLISHED RANKING OF ACHIEVEMENTS MAY CHANGE SIGNIFICANTLY ONCE THE ACADEMIC, SPORT AND ARTISTIC ACHIEVEMENTS REPORTED BY STUDENTS IN THEIR APPLICATIONS HAVE BEEN TAKEN INTO ACCOUNT.</b></p>  |
| <b>24 October 2022<br/>– 8 November 2022</b>  | <p>Students can submit their documents:</p> <ul style="list-style-type: none"> <li>• directly to the Scholarship and Social Benefits Unit, on working days from 11 AM to 2 PM,</li> <li>• by depositing them in the drop box, situated in the main hall of the University (building A, ground floor, al. Niepodległości 10),</li> <li>• by post, to the University's headquarters, addressed to the Scholarship and Social Benefits Unit.</li> </ul>   |
| <b>Submission of paper copy of the<br/>application, along with relevant<br/>documentation</b> |  |

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|  | <p>Note that the application procedure shall not be commenced without the submission of your documents in paper form.</p> <p>DO NOT PROCRASTINATE IN DELIVERING THE DOCUMENTS.</p>  |
| <p><b>Until 15 November 2022 2 PM</b></p> <p><b>Correction of application withdrawn for revision</b></p> | <p>Students whose application has been <i>withdrawn for revision/completion</i> must complete the documentation or make necessary adjustments to the data contained in the application, using the USOSweb system, and then reprint the application and deliver the signed document to the University. All information about the changes in the application STATUS (processing stage) can be tracked in the USOSweb system. It is also sent to the student's e-mail address generated in the University domain.</p> <p><b>Failure to complete the documentation by 15 November 2022</b> will result in the achievements not being ranked for the Rector's scholarship.</p> |
| <p><b>16 November 2022 – 28 November 2022</b></p> <p><b>Verification of achievements</b></p>             | <p>Verification of academic, artistic and sporting achievements in terms of their merits and their approval by the Vice-Rector for Education and Students</p>   |
| <p><b>1 December 2022 – 5 December 2022</b></p> <p><b>Generating algorithm</b></p>                       | <p>Generating algorithm – an application is qualified on the basis of regulatory parameters</p>   |
| <p><b>6 December 2022 – 9 December 2022</b></p> <p><b>Generating decision</b></p>                        | <p>Decisions and notifications of application processing are generated, and an e-mail is sent to the address in the UEP domain. <b>STUDENT IS OBLIGED TO COLLECT THE DECISION.</b></p> <p>Students who do not confirm they have received the decision in the USOSweb system will not be generated their payment order.</p>  |
| <p><b>21 December 2022</b></p> <p><b>Payout</b></p>  | <p>Payment of the benefit for October and November 2022</p>   |