

Retail Credit and Collection Junior Specialist

- Type of work: Hybrid
- Type of Contract: Open-ended/Permanent
- Full/Part time: Full-time
- Location: Poznań EBS, Poland

About Us

Bridgestone Americas, Inc. (BSAM), headquartered in Nashville, Tennessee, and Bridgestone Europe, Middle East and Africa (BSEMEA), headquartered in Brussels, Belgium, operate collectively as a "Bridgestone West" strategic region. This region services the strategic business needs of teams across the Americas, Europe, Middle East and Africa. BSAM and BSEMEA are subsidiaries of Bridgestone Corporation, globally headquartered in Japan. Bridgestone and its subsidiaries develop, manufacture and market a wide range of Bridgestone, Firestone and associate brand products and solutions to address the needs of a broad range of customers and industries.

About the Role

Job Purpose

We are looking for a Credit and Collection Junior Specialist reporting directly to the Retail Team Leader. This is a local role based in Poznań. The position focuses on supporting credit control and cash collection processes, maintaining customer accounts, and ensuring timely resolution of outstanding items and complaints.

Responsibilities:

- Ensure accurate and efficient cash collection and credit control processes
- Maintain and clarify customer accounts and outstanding items
- Monitor outstanding debts and follow up on overdue payments
- Coordinate and clarify customer complaints
- Prepare periodic reports and provide internal and trade statistics
- Respond to local queries within the scope of responsibility
- Assist with team and departmental projects (may include limited travel)
- Perform other ad-hoc accounting and finance tasks

Qualifications & Experience Required

Education, Master, other certification:

- University degree in Finance or Accounting (preferred but not required)

Experience:

- Entry-level role; experience not required but will be an asset

Technical Skills:

- Good knowledge of MS Office, especially Excel

Languages Skills:

- Excellent French (C1)

- Communicative English (B2 or higher)

Soft/Behavioral Skills:

- Attention to detail and accuracy
- High level of customer service
- Strong communication skills
- Ability to work independently and in a team
- Ability to work under time pressure

Please apply with your CV at <https://careers.bridgestone-emea.com/job-invite/55570/>

What we offer

At Bridgestone, what really matter is to foster co-creation opportunities and empowering you to be creative and curious to make mobility safer, more efficient, and more sustainable for future generations. Whatever role you fill, when you represent Bridgestone, you are a valued teammate, and part of our larger mission to "Serve Society with Superior Quality", for that, we offer you more than just a competitive payment; we will provide you:

- A supportive and engaging onboarding experience to ensure a smooth transition into our team.
- The opportunity to develop and grow, through training and regular mentorship.
- Corporate Social Responsibility activities.
- A truly global, dynamic and challenging work environment.
- Agility and work/life effectiveness and your long-term well-being.
- A diverse and inclusive team.

We are committed to create an even more inclusive culture that advances equity, embraces individuality, and helps our increasingly diverse teammates, customers, and communities thrive, by providing equal opportunities in employment. This means that all job applicants and members of staff will receive equal treatment and that we will not discriminate on grounds of gender, marital status, race, ethnicity, color, nationality, national origin, disability, sexual orientation, religion or age.