Retail Junior Account

- Type of work: Hybrid
- Type of Contract: Open-ended/Permanent
- Full/Part time: Full-time
- Location: Poznań EBS

About Us

Bridgestone Americas, Inc. (BSAM), headquartered in Nashville, Tennessee, and Bridgestone Europe, Middle East and Africa (BSEMEA), headquartered in Brussels, Belgium, operate collectively as a "Bridgestone West" strategic region. This region services the strategic business needs of teams across the Americas, Europe, Middle East and Africa. BSAM and BSEMEA are subsidiaries of Bridgestone Corporation, globally headquartered in Japan. Bridgestone and its subsidiaries develop, manufacture and market a wide range of Bridgestone, Firestone and associate brand products and solutions to address the needs of a broad range of customers and industries.

About the Role

Job Purpose
You will report directly to the Retail Team Leader in a local role based in Poznań. You will support bank reconciliation and cash collection processes, ensuring accurate processing and timely resolution of outstanding items and queries. You will also have the opportunity to develop your accounting knowledge and gain exposure to a broad range of finance responsibilities within an international environment.

Responsibilities:

- Ensure accurate and efficient daily cash transactions' reconciliation
- Maintain and clarify open customer transactions and outstanding items (B2C and B2B)
- Monitor outstanding overdue bank deposits and unreconciled bank / customer postings
- Coordinate and prepare periodic reports and provide internal and trade statistics
- Support to any local related queries within responsibility area / regular contact with customers in France
- Assist with team and departmental projects (may include limited travel)
- Perform other ad-hoc accounting and finance tasks

Qualifications & Experience Required

Education, Master, other certification:

- University degree in Finance, Accounting, Linguistics, or a related field
- Candidates with a genuine interest in pursuing a career in Finance are also encouraged to apply

Experience:

- Previous professional experience in Finance or Accounting is not required
- Previous internship or experience in a finance-related environment is an advantage

Technical Skills:

- Good knowledge of MS Office, particularly Excel

Languages Skills:

- French – advanced level (C1)
- English – communicative level (B2 or higher)

Soft/Behavioral Skills:

- Strong attention to detail and accuracy
- High level of customer service orientation
- Strong communication skills
- Ability to work independently and as part of a team
- Good organizational skills and ability to manage priorities
- Willingness to learn and develop within the Finance area

Please apply with your CV at: https://careers.bridgestone-emea.com/job-invite/55810/

What we offer

At Bridgestone, what really matter is to foster co-creation opportunities and empowering you to be creative and curious to make mobility safer, more efficient, and more sustainable for future generations. Whatever role you fill, when you represent Bridgestone, you are a valued teammate, and part of our larger mission to "Serve Society with Superior Quality", for that, we offer you more than just a competitive payment; we will provide you:

- A supportive and engaging onboarding experience to ensure a smooth transition into our team.
- The opportunity to develop and grow, through training and regular mentorship.
- Corporate Social Responsibility activities.
- A truly global, dynamic and challenging work environment.
- Agility and work/life effectiveness and your long-term well-being.
- A diverse and inclusive team.

We are committed to create an even more inclusive culture that advances equity, embraces individuality, and helps our increasingly diverse teammates, customers, and communities thrive, by providing equal opportunities in employment. This means that all job applicants and members of staff will receive equal treatment and that we will not discriminate on grounds of gender, marital status, race, ethnicity, color, nationality, national origin, disability, sexual orientation, religion or age.