Intern HR EMEA – Job Posting

Oct 28, 2026 · @Claudia Vitali

Intern HR EMEA (m/f/d)

Location	Hybrid – or fully Remote within EMEA
Type	Internship, duration, 3- 6 months, full-time or part-time
Start date	01.12.2026
Reporting to	HR Director EMEA
Department	Human Resources EMEA, Hexagon Manufacturing Intelligence

About Hexagon Manufacturing Intelligence

Hexagon Manufacturing Intelligence helps industrial manufacturers develop the disruptive technologies of today and the life-changing products of tomorrow. Our metrology, software and data solutions ensure that productivity and quality increase across the entire product lifecycle. As part of a global technology group, we offer an international environment where people can learn, grow and shape how we work.

About the role

As our HR EMEA Intern, you will get hands-on experience across the full employee lifecycle in a fast-moving, international HR team. You will support recruitment, onboarding and HR operations for several countries in Europe, the Middle East and Africa, working closely with Talent Acquisition, HR Business Partners and hiring managers. This is a real role with real responsibility, not a coffee-making internship.

Key responsibilities

- Help coordinate onboarding and offboarding for new joiners across EMEA
- Maintain accurate employee and candidate data in our HR system (SAP SuccessFactors)
- Prepare HR reports and dashboards, e.g. on time-to-fill, headcount and turnover
- Contribute to HR projects such as employer branding, process improvement and employee engagement initiatives
- Answer day-to-day HR queries from employees and managers, and help keep HR documentation and templates up to date

What you bring

Must have

- Currently enrolled in a Bachelor's or Master's programme in Human Resources, Business Administration, Psychology or a related field
- Fluent English, written and spoken
- Strong organisational skills and a reliable, structured way of working
- Confident user of Microsoft Office, especially Excel and PowerPoint
- Discretion and care when handling confidential information

Nice to have

- First experience in HR or recruitment, e.g. a previous internship or working student role
- Additional language skills, such as German, French or another EMEA language
- Interest in HR technology, data and AI tools

What we offer

- Hybrid or fully remote working, with flexible hours that fit around your studies
- A dedicated supervisor and regular feedback so you learn fast
- Real ownership of tasks and projects with visible impact
- Exposure to an international HR team and colleagues across EMEA
- Competitive internship compensation [adjust to local offer]
- A chance to build your network in a global technology company

How to apply

Please send your CV and current certificate of enrolment to claudia.vitali@hexagon.com. Let us know your preferred start date and how long you are available. We look forward to hearing from you.

Hexagon is an equal opportunity employer. We welcome applications from all backgrounds and value diverse perspectives in our teams.